

Request and Payment for Labels

U.S. Department of Housing and Urban Development

Office of Manufactured Housing Programs

OMB Approval No. 2502-0233

expires 04/30/2016

The Manufactured Housing Procedural and Enforcement Regulations, 24 CFR Part 3282, require manufacturers to report certification label usage on a monthly basis. The information collected here will be used in conjunction with reporting home distribution, collecting fees, and reimbursing parties as appropriate under these Regulations. Public reporting burden for this collection of information is estimated to average 0.5 hours per response including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Response to this information collection is mandatory. This agency may not collect this information, and you are not required to complete this form, unless the form displays a currently valid OMB control number.

Manufacturer's Name & Address	Factory Name & Address	
Manufacturer's Representative	Phone	Date (mm/dd/yyyy)

Manufacturer's Request

(to be completed by manufacturer)

We hereby request that our IPIA, _____
for the above manufacturing factory issue _____ (quantity) manufactured home certification labels.

Total number of labels requested _____ X \$100.00 (Fee/Label)* = _____

Credit adjustment (include Form 303 with credit) _____ – \$ _____

Payment Amount (for HUD's Certification Label Fee) _____ \$ _____

Payment Receipt Number (Provided by Pay.gov) _____ dated _____
(mm/dd/yyyy)

IPIA Assignment of Label Numbers

(to be completed by IPIA)

The following unissued certification label numbers are assigned to the specific facility identified above.

Certification Labels _____ - _____ through & including _____ - _____ = _____ (Quantity)

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Total number of labels issued _____ X \$100.00 (Fee/Label)* = _____

IPIA Authorized Label Administrator _____
(signature) (mm/dd/yyyy)

Tender payment through [Pay.gov](https://www.pay.gov) and send copy of form and payment receipt.

Distribution

Original - HUD's Monitoring Contractor

Copies to: IPIA

Manufacturer